

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
LIEUTENANT-GOVERNOR'S SECRETARIAT

(G.O. Ms. No. 03/LGS/2026, Puducherry, dated 30th July 2026)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with Notification No. F.5/4/65-GP., dated 11th January, 1965 of the Ministry of Home Affairs, Government of India, New Delhi and in supersession of the Notification issued in G.O. Ms. No. 12/LGS/2005, dated 19th July 2005, of the Lieutenant-Governor's Secretariat, Puducherry and published as a Supplement to the Gazette No. 36 of the 6th September, 2005, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry, hereby makes the following rules regulating the method of recruitment to the Group 'C' (Non-Ministerial) post of "Assistant Comptroller of Household" in Lok Niwas, Puducherry, namely:—

1. *Short title and commencement.*—(1) These rules may be called the Government of Puducherry, Lok Niwas, Group 'C' (Non-Gazetted) Post of Assistant Comptroller of Household (Amendment) Recruitment Rules, 2026.

(2) They shall come into force on and from the date of their publication in the Official Gazette.

2. *Application.*—These rules shall apply to recruitment and appointments to the post specified in column (1) of the Schedule hereto annexed and as are in existence in Lok Niwas, Puducherry.

3. *Number of post, its classification and level of the Pay Matrix.*—The number of the said post, its classification and the Level in the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

4. *Method of recruitment, age-limit and other qualifications.*—The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

5. *Disqualifications.*—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living ; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

6. *Power to relax.*— Where the Lieutenant-Governor, is of the opinion, that it is necessary or expedient so to do, he/she may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. *Savings.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

**RECRUITMENT RULES FOR THE POST OF
ASSISTANT COMPTROLLER OF HOUSEHOLD IN LOK NIWAS, PUDUCHERRY**

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| 1. Name of the post | : Assistant Comptroller of Household. |
| 2. Number of post | : 1 (One) [2026] subject to variation dependent on workload. |
| 3. Classification | : General Central Services — Group 'C' – Non-Gazetted – Non-Ministerial. |
| 4. Level in the Pay Matrix | : Level - 2 |
| 5. Whether selection post or non-selection post | : Non-selection |
| 6. Age-limit for direct recruits | : Not applicable |
| 7. Educational and other qualifications required | : Not applicable |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |
| 9. Period of probation, if any | : Not applicable |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation and percentage of vacancies to be filled by various methods. | : By promotion failing which by deputation. |
| 11. In case of recruitment by promotion / deputation, grades from which promotion / deputation is to be made. | <p>Promotion :</p> <p>Waiter / Room Attendant in Level-1 with 3 years of service rendered in the grade after appointment thereto on regular basis and having successfully completed the three weeks training in Lok Niwas Household and possessing the following qualifications:—</p> <ul style="list-style-type: none"> (i) Higher Secondary (H.Sc.) or its equivalent from Government recognized Institution. (ii) one year of experience in Food and Beverage Service Operation. (iii) minimum of one year experience as Store In-charge. (iv) Knowledge in Computer and Hindi Language. |

Note 1 : For the existing incumbents holding the feeder posts on regular basis on the date of notification of these rules, the requirement of successful completion of training for promotion shall be either before promotion or within a period of one year from the date of promotion.

Note 2 : Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.

Note 3 : Only those Waiter / Room Attendant who have opted for promotion to the post of Assistant Comptroller of Household will be eligible for promotion.

Deputation :

Officials from Puducherry Administration:

- (a) (i) holding analogous posts on a regular basis in the parent cadre / Department.

(or)

- (ii) with 3 years service in the grade rendered after appointment thereto on a regular basis in posts in Level-1 in the parent cadre / Department.

- (b) Possessing at least Higher Secondary (H.Sc.) or its equivalent from Government recognized Institution / University.

- (c) One year experience in Food and Beverage Service Operation.

- (d) minimum of one year experience as Store In-charge.

- (e) Knowledge in Computer and Hindi Language.

Note 1 : The period of deputation including the period of deputation in another *ex cadre* post held immediately preceding appointment in the same or some other Organization / Department of the Central Government shall ordinarily not exceed three years. The Maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.

Note 2 : The Departmental employees in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

12. If, a Departmental Promotion Committee / : **Departmental Promotion Committee (DPC)**
Recruitment Committee exists, what is its **consisting of—**
composition?
- (i) The Secretary to Lieutenant-Governor . . . Chairman
 - (ii) The Private Secretary to . . . Member
Lieutenant-Governor.
 - (iii) The Under Secretary to Government . . . Member
(CCD) Chief Secretariat.
13. Circumstances in which the Union Public Service : Not applicable.
Commission is to be consulted in making
recruitment.

(By order of the Lieutenant-Governor)

R. COUMARANE,
Private Secretary to Lieutenant-Governor.